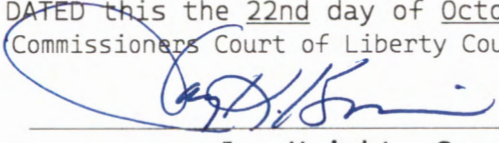


NOTICE OF REGULAR MEETING OF THE
LIBERTY COUNTY COMMISSIONERS COURT
LIBERTY COUNTY, TEXAS

Notice is hereby given that a Regular Meeting of the Commissioners Court of Liberty County, Texas, will be held on the 28th day of October, 2025, at 9:00 a.m., at the 2nd Floor County Courtroom, 1923 Sam Houston, Liberty, Liberty County, Texas, at which time the following matters will be considered:

RE: See attached.

DATED this the 22nd day of October, 2025
Commissioners Court of Liberty County, Texas


Jay Knight, County Judge
Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Liberty County Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the 22nd day of October, 2025 and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the 22nd day of October, 2025
County Clerk, Liberty County, Texas

by: Veronica Sierra Deputy





LIBERTY COUNTY COMMISSIONERS COURT
Regular Meeting of Commissioners Court
October 28, 2025
9:00 a.m.
1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :
 1. APPROVAL OF MINUTES
MINUTES: 10/14/2025 - REGULAR MEETING
MINUTES: 10/17/2025 - SPECIAL MEETING
 2. WARRANTS PAYABLE
APPROVE WARRANTS PAYABLE
 3. BUDGET AMENDMENTS
I.T. DEPT: LINE ITEM TRANSFER FOR PURCHASES FOR CTY DEPTS
NON-DEPARTMENTAL: INSURANCE RECOVERY JAIL FIRE
 4. MONTHLY REPORTS
 - a) PERMITS / INSPECTIONS: SEPTEMBER 2025 RPT
 - b) JP PCT 1: SEPTEMBER 2025 RPT
 - c) JP PCT 2: SEPTEMBER 2025 RPT
 - d) JP PCT 3: SEPTEMBER 2025 RPT
 - e) CONSTABLE PCT 6: SEPTEMBER 2025 RPT
 - f) COUNTY TREASURER: SEPTEMBER 2025 RPT

5. OATHS & DEPUTATIONS

APPROVE OATH & DEPUTATION OF KESHUN WELLS AS L.C. DEPUTY SHERIFF

6. PAYROLL CHANGES

LCSO: APPROVE ADVANCED TELECOMMUNICATOR CERTIFICATE PAY FOR CHRISTINA ALVAREZ \$50/mo

JAIL: APPROVE MASTER JAILER LICENSE CERTIFICATE PAY FOR HEATHER GUERRERO: \$450/mo

JAIL: APPROVE INTERMEDIATE JAILER LICENSE CERTIFICATE PAY FOR TIFFANY DRIVER: \$125/mo

JAIL: APPROVE INTERMEDIATE JAILER LICENSE CERTIFICATE PAY FOR TAMMY HINTON: \$125/mo

FIRE MARSHAL: APPROVE MASTER CERTIFICATE PAY FOR GEORGE YOUNG: \$450/mo

FIRE MARSHAL: APPROVE INTERMEDIATE TELECOMMUNICATOR CERTIFICATE PAY: \$25/mo

7. LIBERTY COUNTY JAIL COMMISSARY

JAIL: APPROVE JAIL TO PAY BILLS FROM COMMISSARY INMATE TRUST FUNDS

8. **REGULAR AGENDA :**

1. COUNTY JUDGE JAY KNIGHT

INFORMATION ITEM: REPORT FROM LIBERTY COUNTY SHERIFF ON THE CONTINUING REPAIRS OF THE LIBERTY COUNTY JAIL

2. COUNTY JUDGE JAY KNIGHT

INFORMATION ITEM: INTRODUCE BRIAN GREATHOUSE WITH LJA ENGINEERING TO DISCUSS TRANSITION PLANS WITHIN THEIR ORGANIZATION THAT WILL CHANGE LIBERTY COUNTY'S PRIMARY CONTACT WITH LJA

3. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE RENEWAL WITH HEALTH EQUITY FOR FLEXIBLE SPENDING AND DEPENDENT CARE ADMINISTRATION FOR 2026. THE RATE WILL REMAIN UNCHANGED FOR 2026 AT \$5.25 PER PARTICIPANT PER MONTH, PLUS A MONTHLY COMPLIANCE FEE OF \$40.00.

4. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE RENEWAL OF AGREEMENT FOR CALENDAR YEAR 2026 WITH BENISTAR FOR <65 RETIREE PREMIUM BILLING SERVICE. THE PER RETIREE, PER MONTH FEE WILL REMAIN AT \$5.75 FOR 2026

5. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE CHANGE ORDER #1 FOR LIBERTY COUNTY HULL FRESH WATER SUPPLY DISTRICT 1 WATER WELL PROJECT. THIS CHANGE ORDER IS FOR REVISIONS IN THE CONTRACT TO MAKE ADJUSTMENTS IN THE CONSTRUCTION PARAMETERS, MATERIALS OF CONSTRUCTION, AND METHODS, THEREFORE RESULTING IN AN ANTICIPATED SAVINGS OF APPROXIMATELY \$152,000.00. THE CHANGE ORDER ESTABLISHES THE NEW CONTRACT TOTAL OF \$835,690.03 - ALL INFORMATION IS ATTACHED IN THE PACKET

6. I.T. DEPARTMENT - NICK DENNIS / JP PCT 6

CONSIDER AND APPROVE ADDING A COPIER TO THE COUNTY'S MASTER CONTRACT FOR JP PCT 6 AT A COST OF \$139.00/mo

7. LIBERTY COUNTY HOUSING AUTHORITY - STEPHANIE BERRY

CONSIDER AND APPROVE THE RE-APPOINTMENT OF LETHA FERGUSON TO THE LIBERTY COUNTY HOUSING AUTHORITY BOARD FOR A NEW TERM OF TWO (2) YEARS BEGINNING NOVEMBER 30, 2025

8. JP PCT 5 - WADE BROWN

CONSIDER AND APPROVE INSTALLING ELECTRICITY IN THE STORAGE BUILDING AT JP PRECINCT 5. THE BUILDING IS USED FOR STORING FILES, OFFICE SUPPLIES. JUDGE BROWN WOULD LIKE TO ADD ELECTRICITY TO ADD LIGHTING AND PROPER VENTILATION FOR ACCESSIBILITY AND PRESERVATION OF STORED MATERIALS

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE PAYMENT REQUEST IN THE AMOUNT OF \$736,650.00 TO LJA ENGINEERING FOR INVOICE #202538621 - DATED 9/24/2025 FOR ENGINEERING SERVICES FOR THE GLO CDBG-MIT-MOD CONTRACT # 24-065-014-E-171. ATTACHED IN THE PACKET IS A COPY OF THE INVOICE AND STATUS MEMO #17 FOR YOUR REVIEW

10. PERMITS & INSPECTIONS - MELINDA SOLIDAY / COMMISSIONER PCT 3 DAVID WHITMIRE

CONSIDER AND APPROVE THE REQUEST FOR THE COUNTY TO ACCEPT GEMINI SECTION 1 ROADS IN THE 2-YEAR MAINTENANCE PROGRAM. THE RE-INSPECTION WAS PERFORMED ON OCTOBER 13, 2025, WITH PRECINCT 3 STAFF. THE DEVELOPER ADDRESSED ALL THE ITEMS OF CONCERN ON THE PUNCH LIST. ATTACHED IN THE PACKET IS A LETTER OF RECOMMENDATION OF COMMENCEMENT OF THE 2-YEAR MAINTENANCE PERIOD FROM LJA ENGINEERING

11. PERMITS & INSPECTIONS - MELINDA SOLIDAY / COMMISSIONER PCT 1 BRUCE KARBOWSKI

CONSIDER AND APPROVE STERLING PARKWAY STREET DEDICATION PHASE 2 CONSTRUCTION PLANS AND FINAL PLAT. THE PLANS MEET THE MINIMUM REQUIREMENTS OF LIBERTY COUNTY SUBDIVISIONS AND DEVELOPMENT REGULATIONS. ATTACHED IN THE PACKET FOR YOUR REVIEW IS A LETTER OF APPROVAL FROM OMEGA ENGINEERS

12. PERMITS & INSPECTIONS - MELINDA SOLIDAY / COMMISSIONER PCT 1 BRUCE KARBOWSKI

CONSIDER AND APPROVE STERLING PARKWAY STREET DEDICATION PHASE 3 CONSTRUCTION PLANS AND FINAL PLAT. THE PLANS MEET THE MINIMUM REQUIREMENTS OF LIBERTY COUNTY SUBDIVISIONS AND DEVELOPMENT REGULATIONS. ATTACHED IN THE PACKET FOR YOUR REVIEW IS A LETTER OF APPROVAL FROM OMEGA PARTNERS

13. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE RENEWAL OF LEASE AGREEMENT BETWEEN LIBERTY COUNTY AND PICKETT JOINT PROPERTIES FOR THE LEASE 1915 TRINITY STREET, LIBERTY, TEXAS 77575.

14. DISTRICT ATTORNEY - JENNIFER BERGMAN

CONSIDER AND APPROVE PAYMENT IN THE AMOUNT OF \$11,475.00 TO SCOTT A. DURFEE FOR ATTORNEY'S FEES FOR THE REPRESENTATION OF DISTRICT ATTORNEY JENNIFER L. BERGMAN, FOR SERVICES RENDERED IN PREPARATION OF A RESPONSE REQUESTED BY THE STATE BAR OF TEXAS RELATED TO A COMPLAINT/ GRIEVANCE FILED WITH STATE BAR OF TEXAS. THE SUBJECT OF THE GRIEVANCE WAS SPECIFICALLY RELATED TO THE DISTRICT ATTORNEY'S JOB DUTIES AS THE ELECTED DISTRICT ATTORNEY OF LIBERTY COUNTY, TEXAS. ULTIMATELY, THE STATE BAR OF TEXAS DETERMINED THAT THE GRIEVANCE SHOULD BE DISMISSED AND SAID GRIEVANCE WAS DISMISSED AND FOUND TO BE WHOLLY WITHOUT MERIT.

15. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE AMENDMENT TO EMPLOYEE HANDBOOK CLARIFYING THAT THE COUNTY'S PROVISION OF HEALTH INSURANCE COVERAGE FOR WORKING SPOUSES IS PROHIBITED ONLY WHEN THE WORKING SPOUSE'S EMPLOYER PROVIDES SUBSIDIZED HEALTH INSURANCE TO THE WORKING SPOUSE.

16. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE AMENDED AGREEMENT REGARDING SUBDIVISION RULES AND REGULATIONS FOR DEVELOPMENT BETWEEN LIBERTY COUNTY AND CALARA LAND, LLC FOR A RESIDENTIAL DEVELOPMENT (LIBERTY MEADOWS) OF A 122.04-ACRE TRACT OF LAND TO LOCATED IN LIBERTY COUNTY, TEXAS.

17. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE AMENDMENT TO THE CONTRACT WITH TYLER TECHNOLOGIES TO ALLOW MIGRATION TO THE UPDATED ENTERPRISE JURY MANAGER SOFTWARE

18. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE 2026 RATES FOR THE POST 65 RETIREE MEDICAL PLAN AND THE EXPRESS SCRIPTS GROUP MEDICARE PART D PROGRAM. RATE INCREASE IS EFFECTIVE JANUARY 1, 2026. CURRENT CONTRACT WITH BENISTAR ADMIN SVCS ENDS AUGUST 31, 2026 AND ALLOWS FOR NEGOTIATED PRICING.

19. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE NO CHANGE TO MONTHLY RETIREE PREMIUM RATES FOR OVER-65 RETIREES FOR PLAN YEAR 2026

20. LIBERTY COUNTY SHERIFF BOBBY RADER / CHIEF BILLY KNOX

DISCUSS AND TAKE ACTION ON THE LCSO ENTERING INTO AN AGREEMENT WITH GENESIS EBONDS

21. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE RECOMMENDATION TO AWARD ITB #26-01/ ROAD MATERIALS AND IF APPLICABLE, EXECUTE CONTRACT(S)

22. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE THE LIST OF SURPLUS ITEMS FOR THE NOVEMBER ONLINE AUCTION

23. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

INFORMATION ONLY: UPDATE FROM EVALUATION COMMITTEE FOR THE CONSTRUCTION OF THE NEW JAIL

24. FIRE MARSHAL - NATHAN GREEN

REVIEW AND CONSIDER ANNUAL CONTRACT WITH CYPRESS LAKES FIRE DEPARTMENT THROUGH SEPTEMBER 2026

25. 75TH DISTRICT COURT JUDGE - M. MERINDINO

CONSIDER AND APPROVE PRELIMINARY PILOT PROGRAM HOUSE ARREST ALTERNATIVE TO OUT-OF-COUNTY INMATE HOUSING

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

1. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

AN EXECUTIVE SESSION WILL OCCUR REGARDING THE FOLLOWING: PURSUANT TO SECTION 551.071 (CONSULTATION WITH ATTORNEY) OF THE TEXAS GOVERNMENT CODE , FOR THE COMMISSIONERS COURT TO CONSULT WITH AND SEEK ADVICE FROM COUNSEL RELATED TO AN AMENDMENT TO EMPLOYEE HANDBOOK CLARIFYING THAT THE COUNTY'S PROVISION OF HEALTH INSURANCE COVERAGE FOR WORKING SPOUSES IS PROHIBITED ONLY WHEN THE WORKING SPOUSE'S EMPLOYER PROVIDES SUBSIDIZED HEALTH INSURANCE TO THE WORKING SPOUSE.

2. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

AN EXECUTIVE SESSION WILL OCCUR REGARDING THE FOLLOWING: PURSUANT TO SECTION 551.071 (CONSULTATION WITH ATTORNEY) OF THE TEXAS GOVERNMENT CODE, FOR THE COMMISSIONERS COURT TO CONSULT WITH AND SEEK ADVICE FROM COUNSEL REGARDING POSSIBLE PIPELINE PROJECT TO BE LOCATED ON LIBERTY COUNTY REAL PROPERTY DESIGNATED AS THE SITE FOR CONSTRUCTION OF THE NEW LIBERTY COUNTY JAIL.

3. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

AN EXECUTIVE SESSION WILL OCCUR REGARDING THE FOLLOWING: PURSUANT TO SECTIONS 551.0725 (CONTRACTS BEING NEGOTIATED) AND 551.071 (CONSULTATION WITH ATTORNEY) OF THE TEXAS GOVERNMENT CODE, COMMISSIONERS COURT WILL CONSULT AND RECEIVE ADVICE FROM COUNSEL REGARDING A DEVELOPMENT AGREEMENT BETWEEN LIBERTY COUNTY AND CALARA LAND (LIBERTY MEADOWS) FOR A 112.04- ACRE RESIDENTIAL DEVELOPMENT LOCATED IN LIBERTY COUNTY, TEXAS.

4. DISTRICT ATTORNEY - JENNIFER BERGMAN

AN EXECUTIVE SESSION WILL OCCUR REGARDING THE FOLLOWING: PURSUANT TO SECTION 551.071 (CONSULTATION WITH ATTORNEY) OF THE TEXAS GOVERNMENT CODE, FOR THE COMMISSIONERS COURT TO CONSULT WITH AND SEEK ADVICE FROM COUNSEL RELATED TO THE REIMBURSEMENT OF FUNDS IN THE AMOUNT OF \$11,475.00 00 TO SCOTT A. DURFEE FOR ATTORNEY'S FEES FOR THE REPRESENTATION OF DISTRICT ATTORNEY JENNIFER L. BERGMAN, FOR SERVICES RENDERED IN PREPARATION OF A RESPONSE REQUESTED BY THE STATE BAR OF TEXAS RELATED TO A COMPLAINT/GRIEVANCE FILED WITH STATE BAR OF TEXAS THAT WAS SPECIFICALLY RELATED TO THE DISTRICT ATTORNEY'S JOB DUTIES AS THE ELECTED DISTRICT ATTORNEY OF LIBERTY COUNTY, TEXAS.

5. 75TH DISTRICT COURT JUDGE - M. MERINDINO

AN **EXECUTIVE SESSION** WILL OCCUR REGARDING THE FOLLOWING: PURSUANT TO SECTION 551.071 (CONSULTATION WITH ATTORNEY) OF THE TEXAS GOVERNMENT CODE, FOR THE COMMISSIONERS COURT TO CONSULT WITH AND SEEK ADVICE FROM COUNSEL RELATED TO THE PRELIMINARY PILOT PROGRAM HOUSE ARREST ALTERNATIVE TO OUT-OF-COUNTY INMATE HOUSING

10. PUBLIC ATTENDANCE INFORMATION :

- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court
- Members of the public may speak before the Liberty County Commissioners Court. The person speaking must complete the form required and limit comments to three minutes or less.

11. ADJOURNMENT :

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the
date and the time stamped hereon by me and was duly
RECORDED in the Records of Liberty County, Texas.

25-4330 PUBNOTICE

10/22/2025 01:59:22 PM Total Fees: \$0.00



Lee Haidusek Chambers

Lee Haidusek Chambers, County Clerk
Liberty County, TX